Learner License Application Checklist

When applying for the student’s learner license, the following items must be taken to the driver license office:

- A high school diploma, its equivalent (GED), or Verification of School Enrollment and Attendance (VOE). The VOE must be obtained from the school and be signed by the school administrator or his/her designee;
- Driver Education Certificate (DE-964) from course providers #102-115 (DE-964 will be provided by the driver license office for Course #101);
- The required fee for the learner license;
- If the student owns a car, proof of liability insurance and proof of Texas registration;
- If the student was previously licensed (including a learner license) in another state, the out-of-state license must be surrendered, or a Texas Department of Public Safety affidavit must be executed certifying the out of state license has been lost, stolen, or is expired;
- Original acceptable documentation to verify the social security number of the student (see Acceptable Identification Documents provided in the Appendix C). Individuals who have not applied for, been issued, or do not have a social security number may complete a Social Security Affidavit;
- Original acceptable identification documents for the student (see Acceptable Identification Documents provided in the Appendix C). Every original applicant (including an applicant for learner license) must present: one piece of PRIMARY identification; or one piece of SECONDARY identification plus two pieces of SUPPORTING identification; or two pieces of SECONDARY identification;
- Classroom Instruction – Driver Education Affidavit (DL-90A), included in packet, from each instructor;
- The following applicants must present additional documentation if the applicant is:
  
  a. A U.S. citizen, he or she must present a document indicating citizenship such as a birth certificate issued by the appropriate Bureau of Vital Statistics or equivalent agency of a U.S. state, U.S. territory, or the District of Columbia; U.S. Passport; a Certificate of U.S. Citizenship; or a Certificate of U.S. Naturalization;
  
  b. A lawful permanent resident of the U.S., he/she must present documentation indicating this status such as a Permanent Resident Card (I-551);
  
  c. A refugee or asylee, he/she must present documentation indicating this status;
  
  d. Not a citizen and is not a lawful permanent resident of the U.S., he or she must present valid documentation issued by the U.S. Dept. of Justice, U.S. Dept. of State, U.S. Homeland Security or U.S. Citizenship and Immigration Services that shows Lawful Temporary Admission to the U.S. (If the lawful admission period indicated on the document expires in less than six months, no learner license or driver license will be issued); and
  
  - You must prove your residence in Texas and that you have lived in the State for at least 30 days. This 30 day requirement is waived for individuals who are surrendering a valid, unexpired driver license from another state. Individuals over 18 unable to provide two acceptable documents may be eligible to sign a Texas Residency Affidavit. Students under 18 may also sign the affidavit; however the parent or legal guardian must prove their Texas residency in order for their student to get a Texas driver license. Texas Residency Affidavit (DL-5) included in this packet is also available online at www.dps.texas.gov/DriverLicense or in any driver license office; and
  
- Application for Texas Driver License (DL-14A) included in this packet is also available online at www.dps.texas.gov/DriverLicense or in any driver license office.